

1881

EVENT HALL

Welcome to 1881 Event Hall, Spartanburg's *premier* venue for weddings, corporate events, and social gatherings. This guide is designed to help you navigate our versatile 19,000 sq. ft. space, ensuring your event is *flawlessly* executed. Inside, you'll find a site map, room capacity chart, policies and procedures, and AV guide, all curated to assist in planning your *perfect event*. With our all-inclusive model and dedicated team, every detail is meticulously handled so you can *enjoy every moment*.

For more information, please visit our website.

www.1881EventHall.com

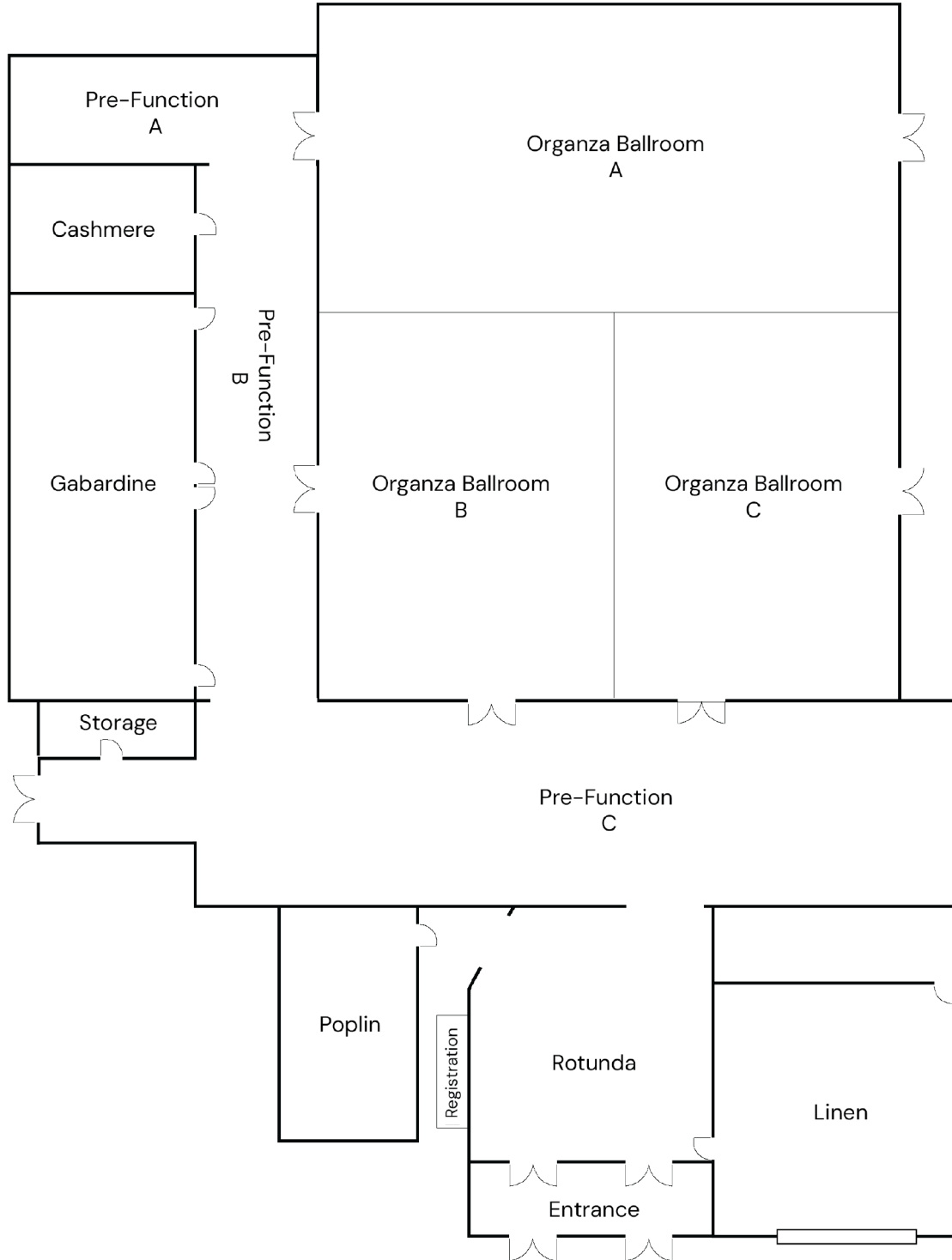
contact@1881eventhall.com

(864) 699-7873

805 Spartan Boulevard
Spartanburg, SC 29301

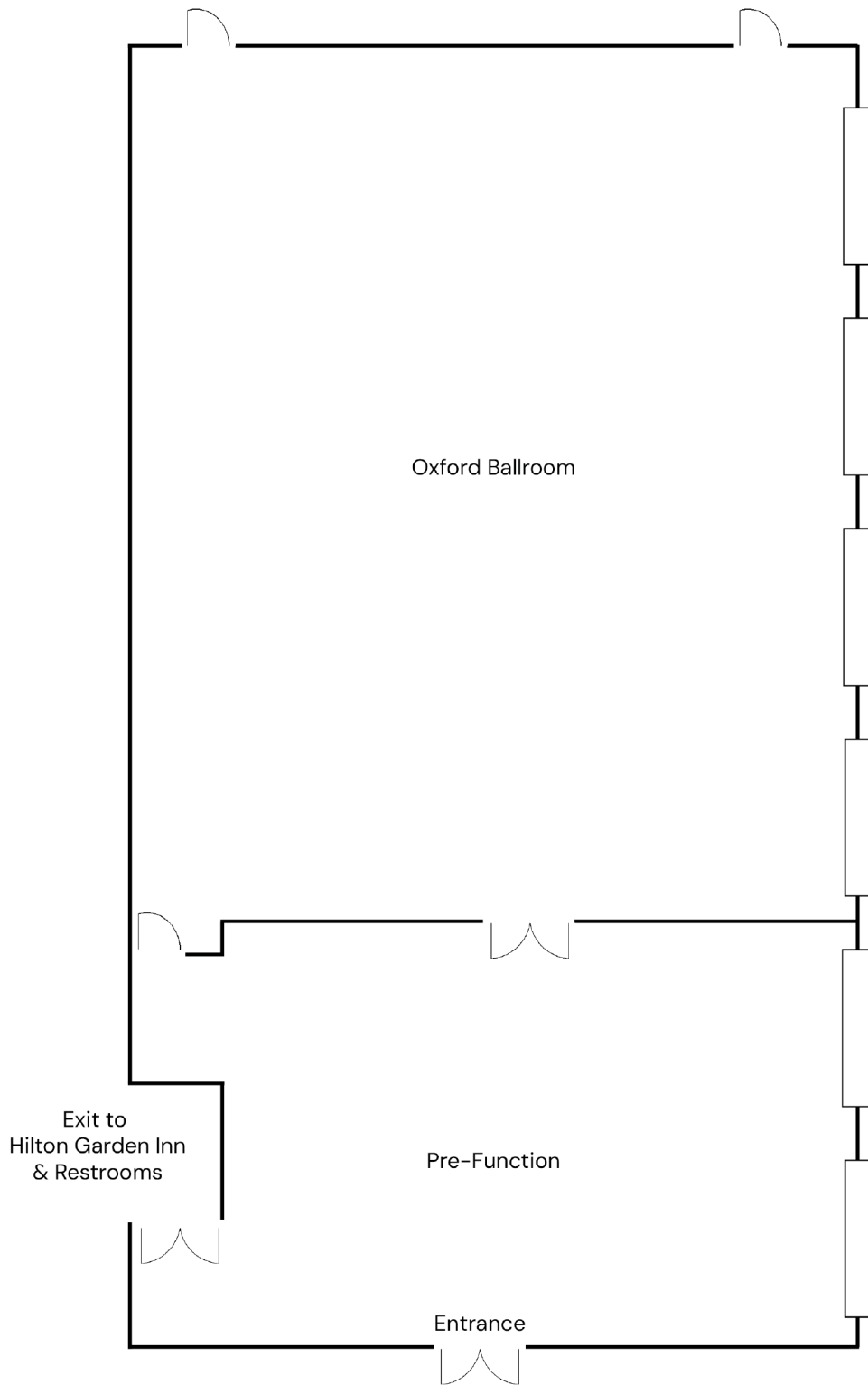
1881

EVENT HALL




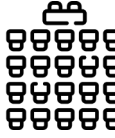
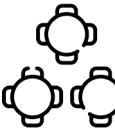
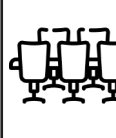
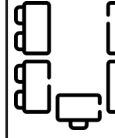
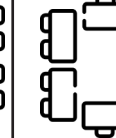
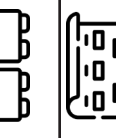
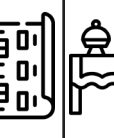
1881

EVENT HALL



1881

EVENT HALL

Meeting Room	Sq. Ft.	 Classroom	 Theatre	 Banquet	 Boardroom	 U-Shape	 Hollow Square	 Trade Show	 Reception
Organza Ballroom	4,560	208	576	350	-	-	-	36	500
Organza A	2,280	96	264	150	36	56	60	18	250
Organza B	1,140	48	144	70	24	24	32	9	130
Organza C	1,140	48	144	70	24	24	32	9	130
Organza B & C	2,280	96	264	150	36	56	60	18	250
Pre-function A	605	-	-	-	-	-	-	3	60
Pre-function B	440	-	-	-	-	-	-	3	60
Pre-function C	1,512	-	-	-	-	-	-	8	150
Rotunda	650	-	-	-	-	-	-	3	80
Cashmere Boardroom	347	-	-	-	10	-	-	-	-
Gabardine	798	30	80	50	24	18	28	6	80
Poplin	350	16	30	20	12	10	12	2	30
Linen	700	20	70	50	20	20	26	6	80
Oxford Ballroom	3,213	94	400	220	36	42	52	20	280
Oxford Pre-function	1,440	-	-	-	-	-	-	6	140

*This capacity chart is a general guideline. In certain cases, capacity may be able to be creatively extended, or may be less based on location of items in the room that may limit seating space—bars, stages, buffets, dance floors, head tables, etc. Exits may not be covered, and some spaces may be limited slightly by shape or location of the room.

1881

EVENT HALL

Meeting Room	Sun-Thurs Half Day (up to 6 hours)	Sun-Thurs Full Day (up to 12 hours)	Fri - Sat Half Day AM (up to 6 hours)	Fri - Sat Half Day PM (up to 6 hours)	Fri - Sat Full Day (up to 12 hours)
Organza Ballroom	\$1,500	\$3,000	\$2,500	\$4,500	\$7,500
Organza A	\$750	\$1,500	\$1,500	\$2,500	\$4,000
Organza B	\$500	\$750	\$1,000	\$1,500	\$2,000
Organza C	\$500	\$750	\$1,000	\$1,500	\$2,000
Organza B & C	\$750	\$1,500	\$1,500	\$2,500	\$4,000
Pre-function A	-	-	-	-	-
Pre-function B	-	-	-	-	-
Pre-function C	-	-	-	-	-
Rotunda	-	-	-	-	-
Cashmere Boardroom	\$250	\$250	\$250	\$250	\$250
Gabardine	\$400	\$600	\$400	\$800	\$1,000
Poplin	\$300	\$300	\$300	\$300	\$300
Linen	\$500	\$750	\$500	\$1,000	\$1,500
Oxford Ballroom	\$1,500	\$2,500	\$2,000	\$4,000	\$5,500
Oxford Pre-function	-	-	-	-	-

*This minimum chart is a guideline. Minimums may be extended or decreased based on availability and other factors. Speak to a salesperson to determine true costs for your event. We want your business! Minimums are the amount of room rental or food and beverage spend required to rent a space. Actual pricing will vary based on number of attendees and menu choices; however, minimums are a great way to estimate your total costs. Based on availability, pre-function space, breakout rooms, storage, and "get ready" rooms may be provided for a discounted price or fees waived with rental of adjacent rooms.



GENERAL POLICIES AND PROCEDURES

Catering and Outside Food and Beverage

1881 Event Hall is fully catered onsite by Heirloom Restaurant, offering fresh, farm-to-table, upscale Southern cuisine. Custom menus are available upon request. Outside vendors are not permitted, except for culturally specific cuisine (e.g., Indian), subject to management approval prior to booking. A vendor fee of \$10 per person will be charged, applicable towards your minimum. Outside vendors must be reputable and provide a business license and insurance. Event cakes are allowed without a vendor fee.

All alcoholic beverages must be provided by 1881 Event Hall. No outside beverages are allowed. We offer a cash bar with a bartender fee of \$100 per 100 guests or package pricing for open bars. All bars will close no later than midnight and can operate for up to 4 hours.

Rental Policies

Room rentals are available in “half-day” (6 hours) or “whole-day” (12 hours) blocks. A \$150 service fee applies for overages. Our meeting space can open as early as 7 am, and events can extend until 1 am. If the space is unoccupied prior to your event, it may be available for decorating based on staff and room availability.

Room rentals are based on your food, beverage, and audiovisual spending. Minimum rental fees can be met through catering, beverages, AV, and services. Any unmet minimum will be charged as room rental. Room rental is waived if the minimum is met.

Preparing for Your Event—Meetings, Tastings, and Site Visits

We are happy to meet with you as many times as needed to ensure your event's success. Menu tastings for up to 4 people are included with all confirmed weddings. Tastings for other events are complimentary with an expected \$4,000 catering revenue, otherwise available for a small fee. Tastings must be scheduled in advance, typically 45–60 days prior to your event.

What Do We Provide?

We aim to offer an “all-in-one” full-service catering and venue for your special event. Rentals include room setup with stages, podiums, dance floor, linens, standard centerpieces, cleanup, and a dedicated staff. We provide full-service catering, bartending, audiovisual, and service staff. All spending on these items contributes to the minimum spend for room rental. We can also connect you with local vendors including florists, event rentals, planners/coordinators, photographers, and more.



AUDIOVISUAL AND ADD-ON PRICING

Audiovisual

Projection Presentation Package w/ AV Setup Assistance	\$250
HDMI Connection for In-Room LCD	\$25
HDMI Dual Connection for In-Room LCDs (Gabardine Only)	\$35
Wireless Microphone	\$50

Setup Add-Ons

Flip Chart and Easel	\$35
Power Bundle	\$25
Black Pipe & Drape	\$50 per 8' Section
Up-Lighting	\$15 per Light
Black or White Spandex Chair Covers	\$1.50 each

Prices listed do not include sales tax (currently 7%) and taxable service charge (currently 22%).